

G.B. PANT INSTITUTE OF HIMALAYAN ENVIRONMENT & DEVELOPMENT
KOSI-KATARMAL, ALMORA

APPLICATION FORM FOR GRANT OF L.T.C.

1. Name of the Govt. Servant :
2. Designation :
3. Date of entering the Central Govt. Service :
4. Present Pay :
5. Whether permanent or temporary :
6. Home town as recorded in the Service Book :
7. Whether wife/husband is employed and if so:
whether entitled to L.T.C.
8. Whether the concession is to be availed for :
visiting Home Town, and if so, block for
which LTC is to be availed.
9. (a) If the concession is to visit “any where :
in India” the place to be visited
- (b) Block for which to be availed :
10. Single rail fare/bus fare from the Headquarters:
to home town/place of visit by shortest route.
11. Person in respect of whom LTC is proposed to be availed:

S.N.	Name & Age	Relationship

12. Amount of advance required:

Contd.../-

I declare that the particulars furnished above are true and correct to the best of my knowledge. I undertake to produce the tickets for the outward journey within ten days of receipt of advance.

In the event of cancellation of journey or if I fail to produce the tickets within ten days of receipt of advance, I undertake to refund the entire advance in one lump sum.

Signature of the Applicant