

**G.B. PANT INSTITUTE OF HIMALAYAN ENVIRONMENT AND DEVELOPMENT
KOSI- KATARMAL, ALMORA (UTTARAKHAND)**

**FOR PROJECT STAFF(RA/YS/SRF/JRF/LA-ENVIS ETC.)
PLEASE TICK(√) APPROPRIATE CATEGORY.**

Project type : In house.....(no.)
Others(give details).

TEMPORARY ADVANCE PAYMENT FORM

Voucher No..... dated.....

Please sanction me a temporary advance of Rs.....(Rupees.....
.....)

on account of following :

1.
2.
3.
4.
5.

Certified that no advance/advance of Rs. taken on(date) is
outstanding against me. (Reason for non-adjustment may be recorded)

Signature.....

Name.....

Recommended/ Not recommended

Department.....

Director/Group Head/Theme Head/
P.I./ Reporting Officer/Team Leader.

Advance position is correctly stated and is admissible in accordance with the order issued.
Advance not admissible because of
.....
.....

OS (A)/AO/ACO/FO

Pay Rs.

Sanctioned/Not sanctioned

DDO

Sanctioning Authority

Received with thanks a sum of Rs.vide cheque No.....dated.....
or cash on account of

Signature.....