



**G.B. PANT INSTITUTE OF HIMALAYAN ENVIRONMENT & DEVELOPMENT
KOSI-KATARMAL, ALMORA 263 643, UTTARAKHAND**

Applications are invited for the following purely project-based positions. The candidate with adequate qualification may appear for **Walk-In-Interview** on **26 April, 2016 at 11:00 A.M.** onward at Kosi-Katarmal (Almora) campus of the Institute. Desirous candidate may forward an advance copy of the application to the Administrative Officer by e-mail (os@gbpihed.nic.in) clearly mentioning the position applied for. Candidates appearing for Interview should bring original copies (with xerox copy) of testimonials, biodata, publications etc along with an application. No TA/DA will be paid to the candidates appearing for the Interview.

Table – 01

Project : National Mission on Himalayan Studies (NMHS)	
Position	ICT Technician (01 No.)
Emoluments	Emoluments - @ Rs. 30000/- per Month fixed
Age*	Maximum 40 Years
Eligibility	B. Tech. in computer science/MCA with minimum 2 years working experience of managing and handling database and activities of National/International Projects in any reputed organization/institution
Nature of Duties & Responsibilities	Assist/ Nodal Officer NMHS and Project Manager in all the official tasks of Centre; Assist senior staff in delivering their duties
Desirable	Good data management skill supported with certificate. Basic understanding of administrative and financial procedures of projects. Relevant working experience in any reputed organization/ institution Physically fit to work in the Himalayan Mountains

Table-02

MoES funded Project "Investigation of some alternative atmospheric boundary layer scaling properties over complex terrains of Himalaya"	
Position	Junior Research Fellow (01 No.)
Emoluments	Rs. 25,000/- per Month + 10% HRA
Age	28 Years
Qualification	1 st class M.Sc. in Physics/Maths/Geophysics/Atmospheric Sc./ Environmental Sc./ Computer Sc. with NET qualification Or M. Tech in Atmospheric Sc./Geophysics/Radio-physics/Computer Science
Desirable	Good knowledge of any of the programming software, such as R, Fortran, MatLab, etc.
Nature of Duties	Mostly numerical analyses of high frequency atmospheric boundary layer data following the project objectives. The project includes occasional field campaigns. The Appointment is initially for one year and likely to be continued till the end of the project tenure with satisfactory progress

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Table – 02: Office Assistant

पद का नाम	अनिवार्य योग्यता	वॉछनीय योग्यता
कार्यालय सहायक (01) रू0 7,000/– नियत प्रति माह। आयु सीमा 45 वर्ष	स्नातक कम्प्यूटर में हिन्दी टाईपिंग (25 शब्द प्रति मिनट) व अंग्रेजी टाईपिंग (30 शब्द प्रति मिनट) का ज्ञान अनिवार्य।	प्रशासनिक कार्यों में 2 वर्ष का अनुभव। अंग्रेजी पत्र लेखन तथा नोटिंग ड्राफ्टिंग में निपुणता प्राप्त अभ्यर्थी को प्राथमिकता दी जायेगी। साक्षात्कार के साथ ही कम्प्यूटर पर हिन्दी एवं अंग्रेजी टंकण की परीक्षा (टेस्ट) भी आयोजित की जायेगी।

Relaxation in upper age limit for SC/ST/OBC/Women/Physically handicapped candidates as per the rule.

Administrative Officer

**G B Pant Institute of Himalayan Environment and Development
Kosi-Katarmal, Almora-263643, Uttarakhand**

Walk- In Interview

Application are invited for the following purely project based position based of **Mountain Division (5th Unit of GBPIHED)** at Ministry of Environment, Forest & Climate Change (MoEF&CC), Indira Paryavaran Bhavan, Jorbagh Road, Aliganj, New Delhi. The candidate with adequate qualification may appear for **Walk - In Interview** on **19.04.2016** at **11:00 A.M.** onward at Ministry of Environment, Forest & Climate Change (MoEF&CC), Indira Paryavaran Bhavan, Jorbagh Road, Aliganj, New Delhi. Initially the position for one year only and may be extended on case to case basis depending upon the performance.

Position & Emoluments	Age, Qualification, and Experience	Nature of Duties & Responsibilities	Desirable
Place of Posting: Indira Paryavaran Bhavan, Jorbagh Road, Aliganj, New Delhi			
Office Assistant (01 No.) @ Rs. 22,000/- per month fixed]	<ul style="list-style-type: none"> • Maximum 35 years • Bachelor's Degree with consistently good academic records (preference to graduate in commerce/business administration) • Minimum three years working experience of handling National/ International Projects in any reputed organization/ institution 	<ul style="list-style-type: none"> • Assist Division In-charge and Coordinator in all the official tasks mentioned above; • Assist senior staff in delivering their duties 	<ul style="list-style-type: none"> • Basic understanding of administrative and financial procedures; • Relevant working experience in any reputed organization/ institution in Himalaya.

No TA/DA will be paid to the candidates appearing for the Interview

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