G B Pant National Institute
of
Himalayan Environment and Sustainable Development
Kosi-Katarmal, Almora-263643, Uttarakhand

Applications are invited from the candidates who are looking for opportunity to undertake challanging work on unique Himalayan ecosystem. Candidates may apply by providing complete bio-data (**in the format given in Annexure I and IIa-b**) with required details so as to reach by **15 January, 2020** to the **Administrative Officer, G.B. Pant National Institute of Himalayan Environment and Sustainable Development, Kosi-Katarmal, Almora 263643, Uttarakhand** by **speed post (copy by e-mail: os@gbpihed.nic.in)** for following purely project based temporary positions for its newly established **Laddakh Regional Centre (Leh).** Initially these positions are for one year only and may be extended on case to case basis depending upon the performance:-

Sl. No.	Position and Age	Essential Qualification & Upper Age Limit	Emoluments	Desirable
1	**Research Associate Level-II (1 No.)** **Age: 35 years**	Ph.D. In Botany/ Forestry/Environmental Sciences/Biodiversity/Wildlife Science	Rs. 49,000/- (per month)+HRA	Working experience in cold desert area/ high altitudes of Himalaya (on issues of medicinal plants/wildlife conservation/tourism impact)
2.	**Research Associate Level II (1 No.)** **Age: 35 years**	Ph. D. in physical sciences/ Environment Or ME/M.Tech in energy efficiency/Water technology/resource use/waste management	Rs. 49,000/- (per month)+HRA	Working experience in cold desert area/ high altitudes of Himalaya (on issues of water/energy/climate/ waste management)
3.	**Field Coordinator (1 No.)** **Age: 45 years**	Master's in Social Sciences and at least 5 years Working experience on strengthening of social sector	Rs. 40,000/- Fixed (per month)	Working experience in cold desert area and in high altitudes of Himalaya. Fluency in local Languages of Ladakh
4.	**Office Assistant (1 No.)** **Age: 45 years**	Bachelor Degree with skill of English Typing.	Rs. 20,000/- Fixed (per month)	Working Experience in Secretarial Work. Certificate course in computers. Knowledge of Office/ Financial Management
5.	**Multi-Tasking Personnel (1 No.)** **Age: 45 years**	12th standard with English as one language.	Rs. 15,000/- Fixed (per month)	Working Experience in government/non government organizations.

*Relaxation in age for SC/ST/OBC/PH/Women candidates as per the GOI/ Institute norms.

Short listed candidates will be called for interview at an appropriate place (to be informed later on) or interview through video call, etc may be conducted in case the need of the same arises. The date and place of interview will be informed to short listed candidates separately.

Administrative officer

G B Pant National Institute
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Kosi-Katarmal, Almora-263643, Uttarakhand

Instructions to fill in Application Form :

General
(a) Please download the attached Form, complete it, and return.
(b) No Column of application form should be left blank.
(c) Use additional sheets where necessary, with relevant columns drawn thereon, inserting proper references.
(d) Completed application should be accompanied by all the requisite documents. You are requested to go through the "check list" of documents before submitting the application. **Incomplete applications are liable to be rejected**.
(e) Photocopies of documents asked for need self-attestation.

Item No. 1. Name given here should be the same as given in your matriculation/higher secondary certificate and degree certificates. If there is a change, addition or deletion, an affidavit from a Notary Public/Magistrate is necessary.
Item No.9. In case grades are awarded, please attach the sheet giving conversion of grades to percentage of marks.
Item No. 11(Annexure IIa). Specializations may be indicated in terms of (a) Subject (b) Broad Area(s) of specialization and (c) Exact area(s) of specialization.

Check list of documents must be attached

1.	Photograph on the main application form	Yes/No
2.	Affidavit if you carry different name/surnames in your certificates	Yes/No
3.	Attested copy of School Leaving/High School/Secondary School Certificate (For date of birth)	Yes/No
4.	Attested copies of Mark Sheets/Grade Cards & Degrees for BSc/MSc/MPhil/PhD/ BE/ME/PhD	Yes/No
5.	List of Publications , if applicable	Yes/No
6.	Copies of all experience certificates	Yes/No

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APPLICATION FORM FOR "Research Associate/Field Coordinator"

Affix Photograph

Please use BLOCK LETTERS:

1. Full Name:……………………………………………… Sex (M/F):…..…..………

2. Father's/Husband's Name:…………………. Father's/Husband's Nationality:…............………

3. Present Address:……………………………………...…………………………………….

………………………………………………...…………………………………………

4. Permanent Address : …………………………………...…………………………………

……………………………………...................…………………………………………

5. Email id :………………………………… Telephone/Mobile…......……………………………..

6. a) Date of Birth….……………(b) Birth Place :……………(c) State of Domicile…………………

7. Citizenship : ………………………..………………………………….

8. Do you belong to: (a) Scheduled Caste- Yes/No (b) Scheduled Tribe - Yes/No (c) OBC - Yes/ No

9a. Academic and Professional qualifications (from first degree onwards):

Qualification /Degree/ Diploma	Subject	Percentage of Marks or Grade	Name of Univ./Institution	Duration of Course	Month & year of passing

9. (b) If PhD degree not awarded, please give whichever applicable :

Date of thesis Submission:…………………...

Likely date of submission: …………………..

10. Title of PhD Thesis …………………………………………………………………………..

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11. Specializations, in terms of Broad Area of Specialization and Exact Area of Specialization:

(a) Subject	(b) Broad Area of Specialization	Exact Area of Specialization

12. Publications and Patents: **(Please attach list of publications in SCI journals and patents with full references and corresponding with those in the list)**

(a) No. of Papers (i) Published………………………..(ii) Accepted………………………………..

(b) No. of Books published……………….(c) No. of patents: (i) Filed:…………..(ii) Granted:…………

13. Prizes, Honours, Awards, Distinctions, if any: ……………………………………………………

…………...…………………………………………………………………………………………......……

14. Experience held:

Position	Name of the organization/ agency	Dates		Pay/ wages	Nature of duties
		From	To		

15. Please give the names, designations, and addresses of referees:

(i)……………………………………………………………………………………………………

……

(ii)……………………………………………………………………………………………………

……………………………………………………………………………………………………….

16. Please indicate in case you are shortlisted whether you would like to attend the interview in person or through video calling.

17. **Declaration**

I have read the terms and conditions of the project based post of .... I accept and agree to abide by these if the position is offered to me. I certify that to the best of my knowledge and belief the particulars given in the application are correct. I understand that the decision taken on my application by GBPNIHESD will be final. If false and suppression of factual information in the application form comes to the notice of GBPNIHESD at any time during the tenure of ...., the appointment would be liable to be terminated.

Place…………   Signature of the candidate…………………….………..

Date…………..

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APPLICATION FORM FOR "Office Assistant/Multi-Tasking Personnel"

Affix
Photograph

Please use BLOCK LETTERS:

1. Full Name:………………………………………………… Sex (M/F):…..…….….

2. Father's/Husband's Name:………………………..

3. Present Address:…………………………………………………………………………

……………………………………………………………………………………………

4. Permanent Address : ……………………………………………………………………

……………………………………......................…………………………………………

5. Email id :…………………………….....................……… Mobile………………………...………..

6. a) Date of Birth.………………(b) Birth Place :……………(c) State of Domicile…………………

7. Citizenship : ……………………….……………………………………….

8. Do you belong to: (a) Scheduled Caste- Yes/No (b) Scheduled Tribe - Yes/No (c) OBC - Yes/ No

9. Academic and Professional qualifications (from first degree onwards):

Qualification /Degree/ Diploma	Subject	Percentage of Marks or Grade	Name of Univ./Institution	Duration of Course	Month & year of passing

14. Experience held:

Position	Name of the organization/ agency	Dates		Pay/ wages	Nature of duties
		From	To		

Contd..//..

15. Please give the names, designations, and addresses of referees:

(i)…………………………………………………………………………………………………

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(ii)…………………………………………………………………………………………………

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Place…………   Signature of the candidate……………………….………..

Date………….