



G.B. Pant National Institute of Himalayan Environment and Sustainable Development, Kosi-Katarmal, Almora, Uttarakhand, India

Application are invited for the following project based position for NMHS funded project on “*Rejuvenation of Kosi River of Kumaun Himalaya through field intervention and peoples participation*”. The candidates willing to work in a challenging environment and having required qualifications and experience as mentioned below may send their applications along with Curriculum Vitae giving complete personal details, qualification, experience, publication, etc. to the **Administrative Officer, G.B. Pant National Institute of Himalayan Environment and Sustainable Development, Kosi-Katarmal, Almora-263643, Uttarakhand, E mail: ao@gbpihed.nic.in** by registered/speed post/E-mail latest by **June 7th, 2019**.

Position (No.)/ Emoluments	Essential Qualification	Desirable	Nature of work
Project Coordinator (01 No) Rs. 30,000/= P.M. fixed	1st Class Master Degree in Earth Sciences/ Geography/RS & GIS/ Physical Sciences with minimum 3 years experience or PhD in relevant subjects from the recognized University or Institutes with the sound knowledge of Computer software	Demonstrated experience of report writing and documentation supported with publications and experience in soil and water conservation/ watershed behaviour and conservation practices, knowledge of working with statistical software	To organize awareness/ training programs, documentation/ report writing, to coordinate all the project activities

Age Limit: Project Coordinator- 35 years. Relaxation for SC/ST/Women/PH and OBC as per Govt. of India norms.

Candidate should clearly indicate the position applied for on the top of the envelop and in the application. Advance application may also be submitted through e-mail to the Administrative Officer (ao@gbpihed.nic.in).

Administrative Officer

**G B Pant Institute of Himalayan Environment and Development
Kosi-Katarmal, Almora-263643, Uttarakhand**

Instructions to fill in Application Form :

General

- (a) Please download the attached Form, complete it, and return.
- (b) No Column of application form should be left blank.
- (c) Use additional sheets where necessary, with relevant columns drawn thereon, inserting proper references.
- (d) Completed application should be accompanied by all the requisite documents. You are requested to go through the “check list” of documents before submitting the application. **Incomplete applications are liable to be rejected.**
- (e) Photocopies of documents asked for need self-attestation.

Item No. 1. Name given here should be the same as given in your matriculation/higher secondary certificate and degree certificates. If there is a change, addition or deletion, an affidavit from a Notary Public/Magistrate is necessary.

Item No.9. In case grades are awarded, please attach the sheet giving conversion of grades to percentage of marks.

Item No.11.(Annexure II). Specializations may be indicated in terms of (a) Subject (b) Broad Area(s) of specialization and (c) Exact area(s) of specialization.

Check list of documents must be attached

1.	Photograph on the main application form	Yes/No
2.	Affidavit if you carry different name/surnames in your certificates	Yes/No
3.	Attested copy of School Leaving/High School/Secondary School Certificate (For date of birth)	Yes/No
4.	Attested copies of Mark Sheets/Grade Cards & Degrees for BSc/MSc/MPhil/PhD/ BE/ME/PhD	Yes/No
5.	List of Publications , if applicable	Yes/No
6.	Copies of all experience certificates	Yes/No

**G B Pant Institute of Himalayan Environment and Development
Kosi-Katarmal, Almora-263643, Uttarakhand**

APPLICATION FORM FOR “Project Coordinator”

Please use BLOCK LETTERS:

1. Full Name:..... Sex (M/F):.....

2. Father’s/Husband’s Name:.....Father’s/ Husband’s National.....

3. Present Address:

.....

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4. Permanent Address.....

.....

.....

5. Email id :.....

Telephone/Mobile No.....

6. a) Date of Birth.....(b) Birth Place :.....

(c) State of Domicile.....

7. Citizenship:

8.* Do you belong to: (a) Scheduled Caste- Yes/No (b) Scheduled Tribe - Yes/No (c) OBC - Yes/No

9a. Academic and Professional qualifications (from first degree onwards):

Degree/ Diploma	Subject	Percentage of Marks or Grade	Name of Univ./Institution	Duration of Course	Month & year of passing

9. (b) If PhD degree not awarded, please give whichever applicable :

Date of thesis Submission.....

Likely date of submission:

10. Title of PhD Thesis

.....

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11. Specializations, in terms of Broad Area of Specialization and Exact Area of Specialization:

(a) Subject	(b) Broad Area of Specialization	Exact Area of Specialization

12. Publications and Patents: **(Please attach list of publications in SCI journals and patents with full references and corresponding with those in the list)**

(a) No. of Papers (i) Published.....(ii) Accepted.....

(b) No. of Books published.....

(c) No. of patents: (i) Filed:.....(ii) Granted:.....

13. Prizes, Honours, Awards, Distinctions, if any:.....

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14. Experience held:

Position	Name of the organization/ agency	Dates		Pay/wages	Nature of duties
		From	To		

15. Please give the names, designations, and addresses of referees:

(i)

(ii)

16. Declaration

I have read the terms and conditions of Project coordinator. I accept and agree to abide by these if the Fellowship is offered to me. I certify that to the best of my knowledge and belief the particulars given in the application are correct. I understand that the decision taken on my application by GBPIHED will be final. If false and suppression of factual information in the application form comes to the notice of GBPIHED at any time during the tenure of consultant, the appointment would be liable to be terminated.

Place.....

Signature of the candidate

Date.....