



**G.B. Pant National Institute of Himalayan Environment
Kosi-Katarmal, Almora - 263 643, Uttarakhand**

AUCTION NOTICE No. - GBPNIHE/2021-22/06

E-AUCTION

(A) E-Tender submission-24.05.2021 to 21.06.2021

ON A PORTAL OF

ITI LIMITED (e-Wizard System)

<https://moefcc.euniwizarde.com>

INFORMATION AND INSTRUCTIONS TO BIDDER

G.B. Pant National Institute of Himalayan Environment, Kosi, Katarmal, Almora proposes to sell Institute old vehicle 32 Seater Swaraj Mazda Bus no UK-01-7669(2008 Model) parked in Institute's premises at Kosi-Katarmal, Almora on **“As is where basis is and on no complaint basis”** through Online Auction subject to terms and conditions annexed here to and **“Bid security declaration” (Format-A)& “Undertaking” (Format-B) be signed by the tenderer and enclosed with tender documents. If the firm withdraw or modify their bid during period of validity etc, they will be suspended for three financial years.** The tenderer will have to deposit tenderer fee of amounting to Rs 590.00 in form of Account payee Demand Draft Fixed Deposit Receipt, Banker’s Cheque or Guarantee from any of the Commercial Banks or **payments online in Account name- GBPNIHE-GIA-General, Account Number- 3604013559, Bank & Branch-Central Bank of India Kosi Bazar, Almora, Branch Code- 01528, IFSC-CBIN0281528 in favour of G.B. Pant National Institute of Himalayan Environment” Payable at Almora.** As per schedule of program given below:

Auction Starting Bid Amount is Rs. 2,50,000.00 (Two Lakh Fifty Thousand Rupees Only)	<u>Note: The minimum auction value of the vehicle is Rs. 2,50,000.00. The Vehicle will be sold to the firm which quotes maximum auction amount.</u>
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Schedule of Programme

Sl. No	Particulars	Information/Instructions
1	Online auction Portal: availability of auction catalogue for e-auction/ offer documents on GBPNIHE Website.	https://moefcc.euniwizarde.com FROM 24.05.2021 to 21.06.2021 at 03:00 PM http://gbpihed.gov.in
2	Cost of Auction catalogue	500.00 plus 18% GST(Total 590.00)
3	Timing of online request of Auction	FROM 24.05.2021 to 21.06.2021 at 03:00 PM
4	Opening of Technical Bid	21.06.2021 (15.30 hours) at GBPNIHE Hq., Kosi, Katarmal, Almora in the online presence of Bidder if interested.
5	Opening of Financial Bid	Financial bid of only technically qualified bidders will be opened. Date of financial bid opening will be intimated to the bidders through the portal / email
6	Venue of Inspection	GBPNIHE Hq. Kosi, Katarmal Almora.
7	Inspection of Auction Vehicle (Bus)	FROM 24.05.2021 to 18.06.2021 at 03:00 PM working Day’s.
8	Auction processing fees	3000+18% GST
9	Security Money Deposit	Rs.25,000/- (Rupees Twenty Five thousand only) price by way of DD in favor of Director, GBPNIHE, Kosi Katarmal, Payable at Almora and uploaded on Portal in .pdf format
10	Payment of Registration and e-auction processing fee	2000+18% GST
11	Contact details:	Mr. Amrendra Kumar (08448288980)
	1. AUCTIONEER: 2. E-Wizard System - for e-Tendering/e-Auction contact be contacted in the matter. For details contact:	

011-49606060, Amrendra Kumar -8448288980
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PROCEDURE UNDER AUCTIONING INSTRUCTIONS TO APPLICANTS

1. DEFINITIONS

M/s ITI Limited (e-Wizard System) : Service Provider for e-auctioning portal on behalf of **G.B. Pant National Institute of Himalayan Environment** introduced for the process of e-auctioning/E-tendering which can be accessed on <https://moefcc.euniwizarde.com/> Words in not defined in this document shall have the same meaning as in the Auction document.

2. **Registration of user and ACCESSING OF BIDDOCUMENTS:**

- i. It is mandatory for all the Applicants to have digital signature certificate (in the name of person who will sign the Application Form) from any of the licensed certifying agency("CA")
*Applicants can see the list of licensed CAs from the link www.cca.gov.in to participate in e- auctioning Process.

To participate in the auction, it is mandatory for the bidders to get registered with e-auctioning portal <https://moefcc.euniwizarde.com/> by making registration charges. The intended bidder may contact helpdesk No. 011-49606060, Mr. Amrendra Kumar -8448288980, for registration process and participate

- ii. Documents can be viewed/downloaded, free of cost, till last date from <https://moefcc.euniwizarde.com/> & Institute website- <http://gbpihed.gov.in>. The amendments/clarification/corrigendum related to the Auction, if any, will be posted on both websites.
- iii. If the Applicant has already registered with the Service provider and validity of registration has not expired, then such Applicant does not require fresh registration.

3. **ADDENDUM TO THE AUCTION:**

Any Addendum to the Auction shall be uploaded only on the e-auction portal & Institute website. Online bidding process : Once the bidder submitted acceptance and SMD form upon registration, the bidder to follow vendor manual for bidding instruction which is available at e-auction portal.

4. **NOTE:-**

Complete offer document/auction catalogue is available on <https://moefcc.euniwizarde.com/> and Institute website <http://gbpihed.gov.in>. Corrigendum, if any, shall only be available on above websites.

DISCLAIMER: Bidder must read all the instructions in the Auction document and submit the same accordingly.

5. REGISTRATION PROCESS ON ONLINE PORTAL

- A. Bidders to enroll on the e-Procurement module of the portal <https://moefcc.euniwizarde.com> by clicking on the link "Bidder Enrollment". Enrolment on the e-wizard Portal is free of charge. The Annual registration charges for vendor/supplier are Rs.2,000/-+18%(GST) per annum(Through e- payment gateway
- B. The bidders to choose a unique username and assign a password for their accounts. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the e-Wizard Portal.
- C. Bidders to register upon enrolment their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India with their profile.
- D. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse. Foreign bidders are advised to refer "DSC details for Foreign Bidders" for Digital Signature requirements on the portal.
- E. Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / eToken.

6. AUCTION DOCUMENT SEARCH

- A. Various built in options are available in the e-Wizard Portal (which is further to facilitate bidders to search active tenders by several parameters. These parameters include Auction ID, organization, location, date, value, etc.
- B. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as e GBPNIHE, Kosi Katarmal Almora name, form of contract, location, date, other keywords etc. to search for a tender published on the Online Portal.
- C. The bidder should make a note of the unique Auction ID assigned to each Auction, in case they want to obtain any clarification / help from the Helpdesk.

7. AMENDMENT OF BID DOCUMENT

At any time prior to the deadline for submission of proposals, the GBPNHE reserve the right to add/modify/delete any portion of this document by issuance of a Corrigendum, which would be published on the website and will also be made available to the all the Bidder who have been issued the auction document.

8. ASSISTANCE TO BIDDERS

1. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
2. Any queries relating to the process of online bid submission or queries relating to e-Wizard Portal in general may be directed to the e-Wizard Helpdesk. The contact number for the helpdesk is 011-49606060Mr. Amrendra Kumar -8448288980

GENERAL CONDITIONS OF SALE/AUCTION

The auctioneer shall incorporate below mentioned conditions in auction catalogue:

1.1 DEFINITIONS

SELLER – Seller referred in these conditions of sale, is the Custodian, **G.B. Pant National Institute of Himalayan Environment**, Head Office, Kosi Katarmal Almora Phone: **05962- 241041, 241154**(hereinafter referred to as GBPNIHE)

AUCTIONEER – M/s ITI Limited (e-Wizard System), an agency appointed as an Service provider/auctioneer to facilitate auction on e-auction/ Internet on behalf of the Custodian (GBPNIHE) on their website <https://moefcc.euniwizarde.com> They are expected to facilitate organizing and conducting an auction and are considered as third party not particularly interested in the item being sold for and on behalf of the **G.B. Pant National Institute of Himalayan Environment Kosi Katarmal, Almora, Uttarakhand.**

BIDDER – Any person representing as an individual OR as proprietor OR as a partner OR as an authorized representative of any company and who is Registering himself on the website <https://moefcc.euniwizarde.com> and paying the stipulated amount of Earnest Money/Caution Money to decide/ set their bidding Limits is considered as a Registered Bidder. One individual can represent as a bidder on his own behalf and on behalf of other persons/companies provided he registers himself in those capacities separately.

i.e. for each representation he should pay separate stipulated caution money and set the Bidding Limits. But he can't register separately for himself & company at the same time.

1.2. PARTICIPATION

(i) Only REGISTERED Bidders shall be allowed to participate in the on-line auctions. To become REGISTERED Bidder one needs to register with the auctioneer website <https://moefcc.euniwizarde.com> either on-line or in person at office of auctioneer.

(ii) Registered Bidders will be required to E-mail/Fax/Courier/Hand Delivered a duly signed copy of the Form "**Acceptance to Participate Form**" given in Annexure –II to the office of the Auctioneer thereby giving their consent to terms and conditions of the Online Auction Sale. The Auctioneer will activate Identity and Passwords of the Registered Bidders in the Online Auction method of Bidding ONLY after receipt of the signed Registration Form and On Payment of prescribed SMD.

(iii) Bidder shall **enter a valid e-mail ID** in the Registration Form. All e-mail communications will be forwarded to the e-mail ID entered in the Registration Form.

1. The highest bid for whole lot shall be subject to the confirmation hereinafter mentioned as STC. In the event of any dispute as to last or highest bid, the same shall be decided by the GBPNIHE representative present at the sale.

2. The bus will be sold as Single lot basis and the delivery will also be given as one lot only. Bus may be sold in one lot only as found suitable and convenient and / or advantageous in the opinion of the GBPNIHE representative present at the Auction Sale.

3. The auction may be withdrawn from sale at any time before it is actually sold / delivered without assigning any reason for such withdrawal.
4. The Auctioneers may, in consultation with the GBPNIHE representative present at the sale, refuse to accept the bid of any person or persons without giving any reason whatsoever.
5. All bids invited are for the net amount accruable to **G.B. Pant National Institute of Himalayan Environment** and all taxes or other levies charged, GST or local taxes/laws as applicable on the date of delivery except Customs Duty shall be payable by the bidder. **These taxes are required to be paid before taking delivery by the bidder/tenderer in Govt. account by them self.**

5 Account Details of Bidders

S/No	Particulars	Bank details
1	Beneficiary's name	
2	Nature of A/Cs	
3	Beneficiary Bank A/C No.	
4	Name of bank and Address	
5	IFSC Code	
6	PAN	

SPECIAL CONDITIONS:

6. In respect of offers acceptable to GBPNIHE on "Subject to Confirmation" the decision will be announced within 45 days or any extended time thereafter by GBPNIHE which will be binding to the bidder. The Confirmation of Sale will be issued after getting approved from Competent Authority of the Institute.
7. Any information regarding acceptance under STC, other information such as notices, extension of time etc. will be communicated to the respective bidders through Post/E- Mail / Fax. Bidder also should be in touch with the auctioneer to have exact information will not be entertained by this office.
8. Balance amount to be paid to GBPNIHE should be either by account payee Pay Order or Demand Draft drawn in favor of Director, GBPNIHE, Kosi Katarmal, payable at Almora or through RTGs in designated account of GBPNIHE, before start of delivery.
9. Purchasers are required to complete all the formalities connected with Statutory Authority at their own (charges/fee, if any, in this regard, to be borne by bidder), before bus are delivered to them.
10. All the bus sold at the Auction sale shall lie at the sole risk of the purchaser until the bus is removed.
11. GBPNIHE, Head Office, Kosi, Katarmal Almora reserves the right to withdraw auction without assigning any reasons.
12. Resale will not be recognized & delivery orders will be made in the same name of actual bidders only. The original purchaser, whose offer has been accepted, wish to take delivery of the bus through a representative, he must authorize by a letter of authority which shall be presented to the Director, GBPNIHE. Delivery by proxy will be at the purchaser's own responsibility and risk and no claim lie against GBPNIHE on any account whatsoever if the delivery is taken by the wrong person. No claim or damage or losses of any kind will be entertained on any account whatsoever.

13. GBPNIHE reserve the right of acceptance or rejection of the offer in part or full without assigning any reasons to the bidder/tenderer at any stage.
14. In addition, special condition, if any, will be announced by the auctioneer (on behalf of GBPNIHE the same sale shall be bound for acceptance to bidders.
15. Director, GBPNIHE, Head Office, Almora, shall have exclusive right to amend/ add/ delete any conditions to ensure compliance of GBPNIHE guidelines. The successful bidders shall ensure to furnish required information/documents as & when asked by GBPNIHE.
16. The online bidders are advised to exercise caution while bidding and satisfy themselves that the bids placed before submission of the online bids. Subsequent claims by the bidders that they had placed wrong bids for any reason would not be entertained and the full Security Money Deposit (SMD) amount will be forfeited without any further reference.
17. E-Auction bid shall be closed at 21.06.2021 at 15.00 hrs. on Scheduled Auction date and will be opened on Scheduled Auction date at 21.06.2021 at 15.30 hours.
18. General Conditions for sale/auction as stipulated above, wherever applicable, shall also apply.

NOTE: To comply the requirement of GBPNIHE or any other statutory authority, the Director, GBPNIHE has right to amend/add/delete any conditions and the same will be binding to the bidders.

**Administration Officer
Kosi- Katarmal
Almora**

ANNEXURE-II

FORMAT OF ACCEPTANCE FORM

(TO BE SUBMITTED ON LETTER HEAD ALONGWITH SMD)

To

G.B. Pant National Institute of Himalayan Environment,

Kosi-Katarmal, Almora.

Pin- 263643. Uttarakhand

Sir,

I/We_____request you to allow me/our firm to

Participate in e-auctions/ tender one-auction portal being held on..... to at 04:00 PM. Copy of Demand Draft(DD) in favour of **Director, GBPNIHE**, Payable at Almora towards Security money Deposit is enclosed. We undertake to pay/ have paid Registration fee/ Processing fee to Service provider for e-auctions/tender *(Life-time/ One year/one time) onat 15.00 hourse-auction portal.

* Strike out, which is not applicable.

Details of :

S.NO.	Lot No.	SMD	DD NO. & DATE	ISSUING BANK	AMT.
	Single Lot				

I/We confirm having-

- 1) I have read the terms & conditions mentioned in the catalogue & I confirm that, I have understood the same very clearly. There is no ambiguity whatsoever & they are acceptable to me & shall be binding on me. I agree to take part in the Online Auction/ Tender for sale of Unclaimed / Uncleared Import goods by GBPNIHE.
- 2) The decisions taken by representatives of GBPNIHE in all respects shall be binding on me.
- 3) I also undertake to abide by the additional conditions if announced during the auction including the announcement of correction in catalogue and/ or additions or deletions of items being offered for sale.
- 4) I note with due care that the Auctioneer shall be making the announcements of correction with the consent and knowledge of the GBPNIHE and auctioneer shall not be liable for these last minute change.
- 5) Having inspected the material and satisfying the condition and type of the same. I/we agree to take part in this Online Auction on an **“AS IS WHERE IS BASIS”** and **“NO COMPLAINTBASIS”**.
- 6) I/We also understand that I/we am/are legally bound to purchase the material at the Price at which I/we place the bid.

- 7) I/We also understand that bidding will be on one lot basis and decision of highest bid will also be on one lot basis instead of Section basis.
- 8) I confirm that I am eligible to participate in auction and documents related with eligibility are uploaded.
- 9) I undertake to provide any document for eligibility to participate in bidding process i.e license/certificate issued by any statutory authority/any further information/ documents required by GBPNIHE. (Format – A & B)
- 10) In the event of any above information being found incorrect/in-complete the Participation shall be liable to cancellation by **G.B. Pant National Institute of Himalayan Environment Kosi, Katarmal Almora**, at any time and I / we shall not be entitled to any claim for Refund arising from the same.
- 11) Copy of PAN and GSTN is enclosed

Name of the Bidder/Company _____

Contact Person(s) _____

Designation _____

Address _____

Phone /FAX _____

E-Mail _____

TINNO. _____

PAN _____

Signature of Authorized Signatory with Name
Company Seal

ANNEXURE-III

STATEMENT OF BUS FOR AUCTION LYING IN BASEMENT OF GBPNIHE HQR.KOSI-KATARMAL ALMORA,

PART-A:

E-AUCTION:

Sl. No	Description of items	Bus Registration No.	Reserve Price (Rs.)	SMD Amount by way of DD/Pay order	Bidding of Auction Bus (Yes/No)	Offered/Quoted price (Rs.)(In figures and Words)
1	32 seater Swaraj Mazda Bus (2008 Model)	UK-01-7669	Rs.2,50,000/- (Rupees Two lakh Fifty thousand only)	Rs.25,000/- (Rupees Twenty five thousand only)		

NOTE:

1. Bidder must take note that terms & condition mentioned in auction catalogue shall be applicable in respect of items.
2. Bidder must self-satisfied for eligibility criteria before participating in bidding process. No claim will be entertained if customs ask to comply any other conditions.
3. The SMD has been fixed for the whole as a signal lot purpose of participation in e-auction. The bidder has to place his as Signal lot, since decision of highest bid will be on signal lot basis.
4. Apart from above, the Bidder shall ensure to comply Govt. Policy/ Customs/ PPQ/ PHO/GBPNIHE guidelines in respect of all above items at their cost.
5. GST % as stated above is indicative. Final GST % will be as per DO issued by GBPNIHE.
6. Wt. stated in the list is "STW". No claim will be entertained in respect of any wt. related matter.

**Administration Officer
Kosi- Katarmal
Almora**

“Bid Security Declaration”

I Authorized Signatory of
M/s..... hereby declare that if I withdraw or modify our bid during
period of validity etc. My firm will be suspended for the time specified in the tender documents.

Signature of Authorized Signatory
With Stamp

Name of Person_____

Undertaking

I/We _____ do hereby solemnly affirm and declare that the My/Our Firm/ Company/Business entry is not blacklisted by any Government Department/ Autonomous organization etc. or prosecuted by the any court of law.

Signature of Authorized Signatory
With Stamp

Name of Person_____