



गोविन्द बल्लभ पन्त राष्ट्रीय हिमालयी पर्यावरण संस्थान
G.B. Pant National Institute of Himalayan Environment (NIHE)
कोसी-कटारमल, अल्मोड़ा - 263 643, उत्तराखण्ड
Kosi-Katarmal, Almora - 263 643, Uttarakhand

Enquiry No: GBPI/2025-26/1924

Date: 23/02/2026

CORRIGENDUM

In continuation of the Notice Inviting Tender for Empanelment of Chartered Accountant Firms published by the Institute vide Enquiry No: GBPI/2025-26/3832 dated 03-02-2026, the following amendments are hereby notified for the information of all concerned:

| Sl No | Existing clause as per the tender | Revised clause |
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| 1. INFORMATION SHEET | | |
| i. | Last Date of Submission of Tender: 24 th February 2026 up to 15:00 hours | Last Date of Submission of Tender: 10th March 2026, up to 15:00 hours |
| ii. | Opening of Tender (Technical Bid) 25 th February 2026, 11.00 hours (Tentative) | Opening of Tender (Technical Bid) 11th March 2026, 11.00 hours (Tentative) |
| 2. Scope of work under Terms of Reference | | |
| i. | g) Income Tax Assessment of employees of the GBPNIHE, preparation of form-16. | g) Preparation and finalisation of Form 16 for the employees of the institute. |
| ii. | m) Internal Audit and scrutiny of Books of Accounts, ancillary records and relevant files/documents; Checking of Stock Register and Assets Register (Consumable and Nonconsumable) and any other relevant documents. | Scrutiny of Books of Accounts, ancillary records and relevant files/documents; Checking of Stock Register and Assets Register (Consumable and non-consumable) and any other relevant documents. |
| iii. | o) Preparation of quarterly report of Institute Accounts. The Internal Audit of the accounts of GBPNIHE should be carried out on quarterly basis. In no case should there be overlapping of any 2 (two) quarters. Quarterly reports need to be submitted to the Finance Officer/Account Officer, on quarterly basis within a period of 1 (one) month from the end of each quarter. The report should be | o) Preparation of quarterly MIS report of Institute Accounts. In no case should there be overlapping of any 2 (two) quarters. Quarterly reports need to be submitted to the Finance Officer/Account Officer, on quarterly basis within a period of 1 (one) month from the end of each quarter. The report should be comprehensive, highlighting major issues, objections, suggestions and corrective measures. Action taken |

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| | comprehensive, highlighting major issues, objections, suggestions and corrective measures. Action taken or not and compliance made or not in terms of the Internal Audit report of the preceding quarter and last Statutory Audit report should be clearly stated in the report of the succeeding quarter. | or not, and compliance made or not, in terms of the report of the preceding quarter and the last Statutory Audit report should be clearly stated in the report of the succeeding quarter. |
| 3. Advisory /professional services under Terms of Reference. | | |
| i. | c) Focus on regular Internal Audit of the GBPNIHE to assess, review, recommend and comment in respect of effectiveness and efficiency of accounting, financing, operation & maintenance functions and procedural compliance. | c) Assess, review, recommend and comment in respect of the effectiveness and efficiency of accounting, financing, operation & maintenance functions and procedural compliance of the institute. |

Sd/-
Administrative Officer